



Sturgeon Heights Fundraising Association (SHFA) Meeting

September 23, 2024

50 Hogan Rd, St. Albert, AB

Attendees:

In-Person: Alice Funk (Chair), Jolyn Hyrich (Meeting Recorder), Sara Townsend, Stephanie Cordova, Trish Murray-Elliott, Amy Skolski, Shayla McRitchie, Adriana DeLuca, Melissa Knezacek, Crystal Belanger, Dan Requa, Lauren Mabbutt, Gail Katzenback

On-Line Attendees: Corey McCann

Call to Order: 19:16

Treaty 6 Land Acknowledgement: 19:16 Alice Funk

Additions to Agenda: N/A

Approval of Agenda: Melissa Knezacek, Stephanie Cordova

Approval of Minutes: June 2024 – Sara Townsend, Crystal Belanger

Administrative Report: Dan Requa
Nothing to report.

Elections:

Chair – Alice Funk

Vice-Chair – Crystal
Belanger

Secretary – Jolyn Hyrich

Treasurer – Melissa
Knezacek

Shopper – Krista Samis /
Crystal Belanger

Hot Lunch – Amy Skolski

Fundraising Coordinator –
Corey McCann / Alice Funk

Website Coordinator –
Jolyn Hyrich

Treasurer Report: Melissa Knezacek

Current account balance: \$8,502.15

Library spent the entire \$10,000 that was allocated to them last school year.

Hot Lunch total profit last school year: \$14,400.

Sara and Alice signed off on the June 2024 year end amount of \$9,612.93.

Chair Report: Alice Funk

We are still uncertain if we require insurance to operate. Dan and Trish to look into this.

Insurance is for general liability, financial loss, and directors and officer liability. We have been quoted roughly \$1,100 annually.



Hot Lunch Report: Amy Skolski

Last year was so successful that Amy will try to run the program much the same way that Christine did. To offset costs and bring in more profit, the plan is to do one in house hot lunch per month. One of the main obstacles for in-house hot lunches is having enough volunteers, particularly someone to cook and run the BBQ. Corey commits to helping Amy with BBQ-ing.

Shopper Report: Crystal Belanger

The fruit and snacks for the Counseling Office is now ordered through the school and does not need to be purchased by the SHSFA Shopper.

Scheduling Report: Sara Townsend

Nothing to report.

Website Report: Jolyn Hyrich

Website is up to date.

Fundraising Report:

Tina from Bloom Stone Floral & Gifts presented her fundraising package to us: gift cards that give us 20% profit. The group was in favour based on logistics and profit margin.

We will begin our annual Purdy's campaign again soon.

We have 9 bags of ice melt and have not decided if we will do this fundraiser again.

We will keep the Spell-a-Thon as an option for when we have something large to raise funds for.

Old Business:

The playground is up to safety standards. Everything that came up from the audit last year has been fixed. Our current playground is near the end of its life cycle; we need a replacement plan. Dan to look into funding that may be available for work to be done to the playground.

Next Meeting: October 21, 2024

Please note the meeting will commence immediately after completion of the Parent Council Meeting and as such start time may vary by 15 minutes.

Meeting Adjourned: 19:23

Future Meeting Dates:

Meetings occur on the third Monday of each month.

November 18, 2024

March 17, 2025

No meeting in December

April 21, 2025

January 20, 2025

May 19, 2025

February 17, 2025

June 16, 2025