



Sturgeon Heights School Council Meeting

November 20, 2023

1. Attendees:

In-Person:

Dan Stephen, Adriana DeLuca, Trish Murray-Elliott, Shayla McRitchie, Sara Townsend, Stephanie Cordova, Christine McMurren, Melissa Knezacek, Natalija Smijulj, Gail Katzenback, Jolyn Hyrich, Alice Funk, Amy Skolski, Amanda Ohm, Nav Bourgeois

On-Line Attendees:

Lisa Rosales, Crystal Belanger

2. Call to Order: 17:32

3. Treaty 6 Land Acknowledgement: 17:33

4. Additions to Agenda: N/A

5. Approval of Agenda: Stephanie Cordova, Christine McMurren

6. Approval of Minutes: October 16, 2023 Gail Katzenback, Lisa Rosales

7. Administrative Report: Dan Stephen

- Parent/teacher interview, waiting for feedback
- The Winter concert, ticket sale, information went out
- Grade 1-6 Jubilations Jr
- Festive lunch Dec. 21. Thursday, volunteers needed.
- Financial update year to date, 26% of the budget spent on supplies
- Field trips, discussing the cost with the staff

8. School Counsellor report: Nav Bourgeois & Amanda Ohm

- Sturgeon Heights CWP 2023-2024, posted on school website

9. Teacher's Report: Shayla McRitchie

- Students are busy practicing Winter Concert songs
- 5/6 options will be participating at the concert
- 4/5 have started swimming lessons
- Innovative Academy – they are creating podcasts
- Jr High Foods Options - picking own recipes
- Gr 7 European exploration

10. Trustee Report: Trish Murray- Elliott

School Council November 20, 2023

Trustee Talks:

Contains link to School Councils “Year in Review” reports for all Sturgeon Public Schools. Thanks to our chairperson, Sara, for doing a great job on this report and submitting it promptly. Winners of the Division’s Holiday Card Artwork Contest announced. All works of art were excellent and thanks to all who submitted. Congratulations to the winners.

This school year the Board is reviewing their governance role, emphasizing a review of board policies. At

the October 25, 2023 Public Board Meeting, Policy 235: Board Operations had revisions approved and

updated policy link provided.

Administrative Procedure 315: Volunteers - was updated to provide a clear framework for the

involvement of volunteers within our Division.

In-person Stakeholder Engagement Sessions are being held to gain information and provide insight into

our communities and their experience to continue to improve Sturgeon Public Schools.

There is a

Community Engagement Session scheduled for Camilla and Sturgeon Heights areas on January 16, 2024

at 6:00 p.m. at Camilla School in RQB.

Reminder of Communication Flow: Talk to Teacher, talk to Principal, reach out to the Office of the

Superintendent.

Overdue Transportation Fees – Transportation Services and schools are working closely with families to

arrange payments, set up payment plans, etc., to reduce outstanding amounts.

Bus Cancellations – the Division uses the website’s bus status section to communicate all bus

cancellations. Schools have option to subscribe to Bus Status App. Schools are encouraged to rely on

the app as the primary source of updated info.

Prime Ministers Awards for Teaching Excellence are awarded in three categories:

Teaching Excellence,

Teaching Excellence in Science, Technology, Engineering and Math (STEM) and Excellence in Early

Childhood Education. Nominate an Exceptional Educator Today!

Important Sections of Education Act:

Section 33 – Board Responsibilities

Section 236 - Prohibited Activities

Section 31 – Student Responsibilities
Section 32 – Parent Responsibilities
Section 197 – Principals

11. Sturgeon Heights Fundraising Association (SHFA) Report: Alice Funk

SHSFA is wrapping up Ice Melt (19 left) & Purdy's is underway
Balance: \$16,829.27

12. Parent representative

Kindergarten Rep: Amy
N/A

Primary Rep (Gr 1-3): Christine
Parent/teacher interview questions

Elementary Rep (Gr 4-6): Stephanie
Consistency among teachers, Power Portal discussion, parents to be engaged through the app

Junior High Rep: Lisa
What has been done for winter festivity for the Jr High student?

13. New Business: Sara
Council of School Council update, reviewing ASCA grant money and ideas for parent session, Sara to send out survey to the group.

Family games night, teaching parents math curriculum, ICE presentation, Personality Assessment for parenting etc.

14. Old Business:
N/A

15. Next Meeting: Monday, Jan 15, 2024
5:30pm online and in person with childcare available

16. Meeting Adjourned: 18:39 PM
*minutes taken by Natalija Smijulj

Future Meeting Dates:

December – No Meeting

January 15th

*February 12th

March 18th

April 15th

*May 13th

June 17th